

CLARK COUNTY SCHOOL DISTRICT

**2022 SECONDARY SUMMER
SCHOOL**

STUDENT HANDBOOK

UPDATED: 3.24.22

Welcome to Secondary Summer School! We are delighted that you have chosen to broaden your academic options through this program of study. Our staff of professionals pledges to assist you as you work to successfully earn additional credits. You are encouraged to manage your time judiciously and maintain good attendance. Your success in summer school is predicated upon a dedicated work effort.

SECONDARY SUMMER SCHOOL CALENDAR

May 31	SESSION 1 classes begin	7:30 AM – 1:30 PM	Monday – Friday
June 8	PROGRESS REPORT DISTRIBUTION: Session 1		
June 17	SESSION 1 Final Examinations – full day for all students GRADE REPORT DISTRIBUTION: Session 1		
June 21	SESSION 2 classes begin	7:30 AM – 1:30 PM	Monday – Friday
June 29	PROGRESS REPORT DISTRIBUTION: Session 2		
July 4	HOLIDAY – NO SCHOOL		
July 11	SESSION 2 Final Examinations – full day for all students GRADE REPORT DISTRIBUTION: Session 2		



OFFICE HOURS

Monday – Friday 7:00 AM - 3:00 PM

BELL SCHEDULE

Monday – Friday

7:30 AM – 1:30 PM

LUNCH: 30 minutes

NOTE: Summer School is a *closed* campus; students are not permitted to leave the approved LUNCH AREA; refreshments may be sold during the lunch period and CCSD will provide lunch for all students.

STUDENT SAFETY

A student who becomes ill will obtain a corridor pass from his/her teacher and report to the Summer School Office. A student who is ill will be sent home after contact has been made with a parent/guardian. A student who becomes severely ill or who is seriously injured will be cared for by Clark County Emergency Personnel. A First Aid / Safety Assistant (FASA) is available during summer school. Missing more than 20 minutes of class time will result in an absence.



STUDENT EXPECTATIONS

Student expectations while in attendance during the summer session include:

- ✓ Complete *all* coursework including homework
- ✓ Follow all school rules and regulations
- ✓ Follow the Clark County School District Dress Code (Regulation 5131)
- ✓ Maintain perfect attendance ... no more than 4 absences per session
- ✓ Be punctual to class ... more than 20 minutes late results in an absence
- ✓ Refrain from the use of cellular telephones/pagers/ipods during instructional time (Regulation 5136)

ATTENDANCE

Perfect attendance is critical to a student's academic success in summer school. Credit will be lost and the student will be withdrawn from summer school if more than four days are missed from a class during each session.

TARDIES

Punctual arrival in class is key to academic success in summer school. A student more than 20 minutes late to class will be considered ABSENT i.e., **Three (3) tardies of less than 20 minutes each will be counted as one (1) absence.** A student will be considered tardy when returning late to class from LUNCH or will be marked absent when returning more than 20 minutes late to class from the LUNCH.



DISCIPLINE

ALTERCATION: Physical and/or Verbal

A student involved in **ONE** physical and/or verbal altercation **WILL BE WITHDRAWN** from summer school, **WILL NOT** receive credit, and may be referred to an alternative behavior program for the forthcoming school year

STUDENT BEHAVIOR:

Regulations governing student behavior during the regular school year apply to the summer school program. Violation of any of the disciplinary regulations may result in a Required Parent Conference (RPC), suspension, referral to the Education Services Division for placement in an alternative behavior program or a recommendation for expulsion, and/or withdrawal from the summer school program.

The following student behaviors are prohibited:

- ✓ Verbal or physical altercation ... constitute immediate withdrawal from summer school with NO CREDIT
- ✓ Smoking on campus or in the vicinity of the school
- ✓ Possession or being under the influence of drugs or alcohol ... consequences will include referral to the appropriate law enforcement agency and CCSD Drug Intervention Program
- ✓ Possession of/or use of a weapon or firecrackers
- ✓ Selling/distribution of a controlled substance on school campus ... consequences will include suspension from summer school pending expulsion and prosecution to the fullest extent of the law
- ✓ Disruptive classroom behavior
- ✓ Flagrant disrespect for peers, teachers, support staff, administration
- ✓ Vandalism ... consequences will include reimbursement for property damage
- ✓ Dress or appearance that is in violation of the CCSD Dress Code
- ✓ Public displays of affection
- ✓ Use of obscene language
- ✓ Arson
- ✓ Trespassing and/or bringing non-students onto the summer school campus
- ✓ Bringing personal communication devices; ipods; skateboards; cameras



PERMANENT EXPULSION:

A student may be subject to permanent expulsion for committing the following infractions:

- ✓ **BATTERY ON A SCHOOL EMPLOYEE** physical abuse directed at a school employee

- ✓ **BATTERY TO A STUDENT** physical abuse to any student with significant injury, where a clear imbalance of power has been established

- ✓ **WEAPONS** possession, use, transmittal, or concealment of ANY operable or inoperable weapon; weapons are defined as firearms, knives, explosives, inflammable materials or other items that may cause bodily injury or death; BB and pellet guns, pocket knives, and fireworks are weapons; the Gun Free Schools Act and NRS 392.466 specify expulsion requirements based on type of weapons, and/or circumstances surrounding the infraction

STUDENTS FOUND IN VIOLATION OF THE ABOVE WILL BE REFERRED FOR PROSECUTION TO THE FULLEST EXTENT OF THE LAW



DRESS AND APPEARANCE:

The Clark County School District reserves the right to require that the dress and grooming of students are within the limits of generally accepted community standards and that the student shall be required to show proper attention to personal cleanliness. Fashions and fads that become a health or safety hazard to one's self or to others will not be allowed. A student's dress, personal appearance, and conduct are required to be of such character as not to disrupt or detract from the educational environment of the school. Any style that tends to diminish instructional effectiveness or classroom discipline is not acceptable. The site administration shall have the right to designate types of dress or appearance that disrupt or detract from the educational program.

The CCSD student dress code is as follows:

- ✓ The wearing of shoes with soles is required
- ✓ The wearing of shirts/blouses appropriately buttoned in accord with the design of the shirt/blouse is required
- ✓ All shorts, skirts, and dresses are required to be fingertip length, hemmed and without fraying
- ✓ NO hats or other headgear are permitted except for those specifically approved for physical education
- ✓ NO transparent (see through) tops, bare midriffs, strapless, low cut clothes, clothing with slits, or tops/outfits that provide minimum coverage are permitted
- ✓ NO spaghetti straps are permitted; all sleeveless shirts must have straps at least 3" wide and must cover the shoulder
- ✓ Clothing with slogans or advertising are prohibited; no spiked or studded clothing
- ✓ Clothing related apparel that is considered or is determined by an administrator as gang-related is prohibited

The student who violates dress code will have his/her parent/guardian notified by an administrator. The student must change. If the student misses more than 20 minutes of class, the student will be considered absent.



STUDENT BICYCLES AND VALUABLES

Secondary Summer School does not assume responsibility for loss or theft of personal property. School lockers are not available. It is recommended that a student not bring large amounts of money or valuables to school. Bicycles are brought to school at the student's own risk.

STUDENT PARKING

Student parking will be in designated areas only. A student may not park in visitor or staff parking areas. A student parking on campus is required to follow all traffic regulations.

SMOKE FREE CAMPUS

Secondary Summer School is a smoke free environment including the surrounding areas of the campus. A student found smoking or in possession of cigarettes, e-cigarettes, or chewing tobacco will be given a notice of Required Parent Conference (RPC) and as a consequence, the student will be marked ABSENT.



VISITOR POLICY

A student will not be allowed to bring a visitor to summer school, due to the limited time in class. Parents/guardians are always welcome with a 24-hour prior notice processed by an administrator.

CLEANLINESS OF SCHOOL CAMPUS

This summer school campus will be home for a large portion of the summer. Please take pride in its appearance. Utilize trash receptacles provided strategically throughout the campus. During summer school, limited custodial services are available.

MESSAGE DELIVERY TO A STUDENT

A telephone message will not be delivered to a student. In an emergency situation, please contact the site administrator. Deliveries will not be permitted (i.e., birthday gifts; flowers; balloons) on campus as this creates a distraction which compromises the learning environment.

PARENT / STUDENT / TEACHER / ADMINISTRATOR CONFERENCE

A parent/guardian who requests a conference with a teacher should telephone the summer school office for an appointment. A teacher will be given a 24-hour prior notice for any request for a conference. The parent/guardian and the student will confer together with the teacher and an administrator.



REQUEST FOR EARLY FINAL EXAMINATIONS

SEMESTER FINAL EXAMINATIONS **will not** be administered early per CCSD Regulation 5124.

ATHLETIC ELIGIBILITY

A student will have the opportunity to make-up a 2nd Semester GPA deficiency during summer school. Summer school grades may be averaged with grades from the immediately preceding 2nd Semester.



PHYSICAL EDUCATION

GUIDELINES: HEAT INTOLERANCE

This information is to ensure that a student is safely monitored during periods of excessive heat during Physical Education class in secondary summer school.

The following general GUIDELINES are distributed to all PE students on the first day of each session:

- ✓ A student will have access to water and be reminded to utilize the water fountains to maintain adequate levels of hydration
- ✓ A student will have access to shade and/or the inside of the building when outside heat activities are extreme
- ✓ Alternative outside activities such as walking instead of running will be planned. High intensity exercise will be avoided during periods of excessive heat
- ✓ A student will be allowed to bring and apply sunscreen
- ✓ Lightweight clothing, limited to one layer, will facilitate evaporation of sweat
- ✓ A student with a health condition known to have a potentially greater risk of heat stress must communicate this to the teacher the first day of class. This includes a student with a seizure disorder; cystic fibrosis; renal failure; asthma; chronic heart failure; caloric malnutrition; anorexia nervosa; obesity; febrile state; gastrointestinal infection; diabetes insipidus; diabetes mellitus; mental deficiency; and known heat intolerance
- ✓ A student exhibiting any signs of **heat exhaustion**...cool skin and clammy, profuse sweating, temperature slightly elevated or subnormal...or **heat stroke**...skin red-not sweating, temperature very high...will be removed from the heat immediately and 911 will be called immediately



2022 SECONDARY SUMMER SCHOOL STUDENT EXPECTATIONS

I have read and understand the **student behavioral expectations** and the consequences of failure to adhere to the aforementioned behavioral guidelines.

STUDENT (print name)

STUDENT NUMBER

DATE

STUDENT *Signature*

DATE

PARENT/GUARDIAN *Signature*

DATE

**** Please return to your teacher by the end of the first week of the session.**

