



# **Cheyenne High School Parent and Family Engagement Policy 2022-2023**

## **Parent and Family Engagement Policy:**

The Cheyenne High School Community believes strongly in partnership between school and parents to help all students reach their potential. This Parent and Family Engagement Policy was developed to promote parent involvement in the academic development of students through participation in school programs and parent partnerships. This policy has been jointly developed and agreed upon by the administration, faculty, staff, and parents of Cheyenne High School.

Cheyenne High School will convene at least once a year, at a convenient time for parents to hold its Annual Title I Meeting and evaluate this policy. The 2022-2023 Parent and Family Engagement Policy will be reviewed by a parent group on September 8th, 2022, during the Annual Title I Meeting. Parents will also be given an opportunity to review the policy during subsequent Site Organizational Team (SOT) meetings. For the 2022-2023 school year, parent meetings will be held in person and in a virtual. The school's Parent and Family Engagement Policy, developed by Cheyenne High School stakeholders, will be distributed in an understandable and uniform format and to the extent practicable, in a language parents can understand. The Parent and Family Engagement Policy will also be made accessible to the community through the website. Parents and other stakeholders who are unable to attend the Annual Title I Meeting will be able to access meeting materials through the school website.

## **District Wide Parent Survey**

The District Wide Parent Survey informs the development of the Parent and Family Engagement Policy by providing data that supports existing initiatives and/or by revealing areas of deficiency. Cheyenne High School (CHS) 2021-2022 survey results revealed that 78.57% of participating parents believe that CHS views them as partners in their students' education. However, in response to the statement, "My child feels safe in school", the 2021-2022 school year shows 55.56% of participating parents agreed with the statement, which demonstrates a decline in perception of 16.34%. Additional survey results will be shared with parents and guardians during SOT meetings and the Annual Title I Meeting.

Cheyenne High School intends to increase parent and guardian survey participation by encouraging them to complete the survey during parent events and by sharing it to various modes of communication, including email correspondence.

## **Parents as Stakeholders:**

Cheyenne High School will involve parents in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, the school improvement plan, and the parent engagement policy. Parents will be involved in the following ways:

- Parent representatives will directly serve on decision-making committees such as the Title I Budget Planning committee and the Site Organizational Team.
- Parent feedback will be solicited and accepted through emails, phone calls, and/or virtual meetings.



### **Educational Involvement Accords:**

The Educational Involvement Accords are integrated into the registration process through Infinite Campus. Parents must review Accords prior to completing their child's registration. Administrators and teachers will have access to the Accords whenever needed for parent/ student conferences or other occasions.

### **Academic Achievement:**

A. Cheyenne High School administration and staff will:

1. Provide assistance to parents, as appropriate, in understanding such topics as the state's academic content and achievement standards, state and local assessments, the requirements of Title I, how to monitor their student's academic progress, and how to work with school staff to improve the achievement of their student. In order to provide parents with pertinent assistance and information about academic achievement at Cheyenne High School, we will:
  - Host an Open House (August 5<sup>th</sup>, 2022)
  - Hold at least one Parent Meeting per quarter
  - Announce Site Organizational Team meetings on the school website and through the phone application, ParentLink
  - Communicate information to parents by: developing and distributing newsletters, sending ParentLink phone messages, posting information on Cheyenne's website, being available to families via telephone and in person, initiating phone calls to parents and scheduling parent conferences as necessary, and send push notifications through the school's phone application
  - Invite Families to the Junior On-Track Dinner
  - Send Senior Letters home once per semester to inform parents about their student's academic credit level
  - Post scholarship and college information on the Cheyenne High School website under the 'counselors' heading
  - Post and maintain the Counselors' Corner on the school website
2. Provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students to meet the Nevada Academic Content Standards. The Cheyenne High School community embraces the Nevada Academic Content Standards and College and Career Readiness Anchor Standards to ensure students receive rigorous and appropriate lessons in a supportive learning environment. To facilitate high quality instruction, professional learning trainings will be offered throughout the school year on topics such as effective reading strategies, Tier 1 Instruction, data analysis, and working in professional learning communities. In addition, various committees will identify appropriate site based trainers that will conduct trainings in identified areas based on need.
3. Offer parent involvement activities in the school that will include opportunities for parents to volunteer and be involved in school activities. Cheyenne High School



encourages parents to become involved in school activities by:

- Maintaining an activity and athletics calendar on Cheyenne High School's website, as well as links to academic resources
- Inviting parents to Financial Aid Nights (Fall Nights-October 5<sup>th</sup>, 2022 and October 19<sup>th</sup>, 2022/Spring Nights TBA)
- Inviting parents to a bilingual Parent Financial Aid Workshops (Date TBD)
- Participating in Project 100 and Project 150
- Attending Scholarship Awareness Night
- Joining Counselors' Canvas Page

B. Cheyenne High School will provide materials and training to help parents work with their children to improve student achievement. Educational resources for parents to use together with their children include:

- Directions on Infinite Campus use in English and Spanish upon request
- Scholarship Nights
- College and Career Night
- Registration Nights and Infinite Campus Assistance
- Jobs for America's Graduates (JAG- Nevada)

C. The administration will, **with the input of parents**, educate teachers, pupil service personnel, principals, and other staff in:

- The value and utility of parents as partners in students' learning
- How to reach out to, communicate with, and work with parents as equal partners
- Implementing and coordinating parent programs
- Building ties between parents and Cheyenne High School

Parent input will be collected during Parent Meetings and Site Organization Team meetings. Staff will receive training at the beginning of the school year and during built-in collaboration time within the contractual day regarding behavior expectations and teacher-parent communication.

D. Ensure that all information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language Cheyenne parents can understand. Information will be posted on the Cheyenne High School website, which can be translated into 31 different languages. Phone calls and emails will be sent to Cheyenne High School families through the use of ParentLink.

E. In coordination with other programs, the administration will:

- To the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Nevada Partners vocational training, Project 150, Safe Voice, and other local community organizations
- Implement the Truancy Diversion Program which aims to reduce chronic absenteeism and increase graduation rates



- Conduct other activities such as on-site parent resource centers that encourage and support parents' efforts to more fully participate in the education of their children.
- Inform parents of these additional resources during meetings and through the various means of communication

F. Provide reasonable support for parental involvement activities as parents may request.